

Intern/Associate for Peacebuilding Monitoring & Evaluation

Application Deadline: 3 March 2023

Start Date: Late March 2023, or sooner if the successful candidate is available

Education Requirement: Undergraduate degree with relevant experience in Monitoring and Evaluation

Employment Type: Consultant, full-time (preferred); 6-month contract with possibility of extension

Remuneration: Monthly stipend based on location and qualifications of the candidate

Location: New York City, NY (preferred); possibility of remote

Position

The Global Network of Women Peacebuilders (GNWP) seeks a full-time Intern/Associate for Peacebuilding Monitoring & Evaluation for six months. The Intern/Associate will ensure that planning, monitoring and evaluation requirements for projects on women's rights, gender equality, conflict prevention, peacebuilding and sustaining peace are met, as well as manage data and implementation for project reporting. The Intern/Associate will work principally from New York City or remotely.

The Organization

The Global Network of Women Peacebuilders is a coalition of women and youth-led organizations from Africa, Asia and the Pacific, Latin America, Eastern and Western Europe, the Middle East, and the Arab world—mostly in conflict-affected countries—that are actively involved in advocacy and action for the full and effective implementation of the UN Security Council Resolutions (UNSCR) on Women and Peace and Security (WPS), Youth and Peace and Security (YPS), Sustaining Peace, Gender-responsive Humanitarian Action, and 2030 Agenda for Sustainable Development.

GNWP amplifies women's and youth peacebuilders' voices for more sustainable and inclusive peace. In partnership with local communities affected by violent conflicts and humanitarian crises, GNWP implements programs that build peace locally, teach women and girls how to read and write, promote women and youth peacebuilders to be leaders and decision-makers, and improve women's economic status. GNWP advocates with governments to implement laws and policies that promote and protect women's and youth's rights and work with men and gender equality allies to support women's empowerment, leadership, and rights.

Description

The Intern/Associate for Peacebuilding Monitoring & Evaluation will be required to:

- Support the implementation and effective management of planning, monitoring, and evaluation requirements for projects in the regions where GNWP works;
- Assist in the implementation and management of project evaluation processes;
- Provide guidance/inputs at the design stage of projects;
- Collection and analysis of aggregated data of project outcomes and provide inputs to prepare inputs, information and statistics for quarterly, annual and other reports;
- Follow up on performance indicators/success criteria, targets and milestones, and preparation of reports;
- Monitor and track UN Security Council activities on Women and Peace and Security (WPS); Youth, Peace and Security (YPS); and Sustaining Peace resolutions;
- Actively engage on social media platforms where GNWP is active (Twitter and Instagram) showcasing both in country-level programmatic work and global events relevant to GNWP and its partners;

- Assist in preparations for the UN Commission on the Status of Women's 67th session in March 2023 and the United Nations High-Level Political Forum on the Sustainable Development Goals in July 2023;
- Provide support in the promotion of various programs and projects related to the advocacy for the effective implementation of UNSCR 1325, 1820, 2250 and the supporting resolutions on Women and Peace and Security (WPS) and Youth, Peace and Security (YPS); and
- Work in a supportive, inclusive atmosphere.

Qualifications

- Undergraduate studies in Business or Public Administration, Economics, Political Sciences and Social Sciences;
- Background/interest in global affairs, public policy and advocacy, and gender studies;
- Particular interest in implementing global policies and international laws at the national and local levels; to national and community level and amplifying the voices of grassroots women at the global level;
- Experience with grant management or fundraising and donor report writing is an advantage;
- Proficiency in Excel, Word and other MS Office software required. Familiarity or experience with other data analysis software is an asset;
- Skills in qualitative and quantitative data collection and analysis, and Monitoring and Evaluation structures;
- Excellent interpersonal, leadership, and organizational skills;
- Stellar writing and oral skills in English;
- Ability to keep deadlines and commitments;
- Flexibility with work hours and adaptability to various time zones;
- Ability to work independently and as part of a team; and
- A creative outlook, enthusiasm, and a fresh perspective.

To apply, please **send a cover letter, CV and short writing sample** to employment@gnwp.org with the email subject line: **2023 Intern/Associate Monitoring & Evaluation Application – YOUR NAME**

Only complete applications will be considered and shortlisted candidates will be contacted.

GNWP is dedicated to creating a diverse and inclusive environment of mutual respect. GNWP recruits, employs, trains, compensates and promotes regardless of race, religion, color, sex, gender identity, sexual orientation, age, ability, national origin, or any other basis covered by appropriate law. All employment is decided based on qualifications, competence, integrity, and organizational need.

If you need any reasonable accommodation to support your participation in the recruitment and selection process, please include this information in your application.

More information on GNWP policies can be found here: gnwp.org/about-gnwp/