Peacebuilding Program Intern for Asia programs

Start Date: January 13, 2020  
Education Requirement: Master’s Degree, or Bachelor’s Degree with a minimum of two years’ experience in a related field  
Employment Type: Full-time (preferred); 6-month term with possibility of extension  
Professional Level: Professional; title and level of responsibility commensurate with qualifications and experience of the applicant  
Deadline: December 1, 2019  
Location: New York City, NY

Position
The Global Network of Women Peacebuilders seeks a full-time Peacebuilding Program Intern for a 6-month period. The Peacebuilding Program Intern will take part in advocacy, research, planning and programmatic work primarily in Asia, as well as in advocacy work in the other regions where GNWP operates and in global advocacy fora in New York. The Intern will work principally from New York City, and will be expected to occasionally travel with other GNWP staff to Asian countries to assist in facilitating meetings and workshops, for 1-2 weeks at a time.

The Organization
The Global Network of Women Peacebuilders (GNWP), is a coalition of women’s groups and other civil society organizations from Africa, Asia and the Pacific, Latin America, Eastern and Western Europe, Middle East and the Arab world —mostly in conflict-affected countries—that are actively involved in advocacy and action for the full and effective implementation of the UN Security Council Resolutions (UNSCR) on women and peace and security.

GNWP aims to amplify women’s voices for a more sustainable and inclusive peace. To achieve this aim, GNWP engages in four strategies: "Full cycle” implementation of the Women, Peace and Security (WPS) and Sustaining Peace agenda by providing technical and advocacy support to develop National Action Plans, their costing and budgeting, implementation and monitoring; Bringing the voices of local women and civil society to global policy forums; Empowering young women to become leaders in peacebuilding and sustaining peace; and Ensuring adequate and predictable funding for WPS Resolutions’ implementation.

Description
The Peacebuilding Program Intern will be required to:

- Assist in preparatory phases of country-level programs primarily in Asia;
- Assist in implementation and co-facilitation of meetings and workshops in Asia and coordinate with GNWP members and partners;
- Draft reports on the country-level programmatic work of GNWP in Asia;
- Assist in preparations for the anniversary of UNSCR 1325 in October and the CSW in March;
- Communicate with network members from Asia and assist them with preparing funding applications; research, etc.;
- Represent GNWP in meetings and other events at the UN or those organized by the UN, Member States, civil society and academic institutions in New York as assigned by the Program Coordinator and/or as agreed upon by the GNWP International Coordinating Team;
• Provide support in the preparation of budgets, narrative and financial reports on various programs and projects related to the advocacy for the effective implementation of UNSCR 1325, 1820 and the supporting resolutions on Women and Peace and Security (WPS);
• Track policy deliberations on the UNSCRs on Women, Peace and Security; Sustaining Peace, 2030 Agenda for Sustainable Development, CEDAW and other international laws, relevant to women and peacebuilding;
• Conduct project-based research;
• Track developments on gender perspectives on global policies;
• Conduct fundraising research and track current funds using GNWP’s fundraising matrix;
• Actively engage on social media platforms where GNWP is active (Twitter; Facebook; Instagram) both during country-level programmatic work and in NYC; and
• Work in a supportive, inclusive atmosphere.

Qualifications
• Master’s Degree, or Bachelor’s Degree with a minimum of two years’ experience in a related field;
• Background/interest in global affairs, public policy and advocacy, and/or gender studies with expertise in Asia;
• Particular interest in moving global issues to national and community level and amplifying the voices of grassroots women at the global level;
• Knowledge of international policies (and discussions) that impact women, specifically UNSCRs 1325, 1820, 1888 and 1889, 1960, 2016, 2122, 2242, and 2250 and 2419 which enables youth participation in peace process; the 2030 Agenda for Sustainable Development, CEDAW;
• Excellent information and communication skills, with attention to evolving strategies that bring issues on women, peace and security to the public forum;
• Stellar writing and research abilities;
• A self-starter with the ability to keep deadlines and commitments;
• Ability to work independently and as part of a team;
• Proficiency in Bangla, Bahasa, and Filipino language(s) an asset; and
• A creative outlook, enthusiasm and a fresh perspective.

GNWP will pay transportation costs of Peacebuilding Program Intern when working from the NYC office and will also cover travel and accommodation expenses if the intern participates in organizing meetings and trainings overseas.

To apply please send cover letter, CV and short writing sample to internships.gnwp@gmail.com with the email subject line: Winter 2020 Asia Internship Application – YOUR NAME

Only shortlisted candidates will be contacted.